

This report summarizes the intention and accomplishments of your project for the Council's Evaluations Committee. The report has two sections: (1) an overview of project statistics, and (2) an evaluation of project successes and failures. Information for the first section may be entered in the blanks provided. Additional sheets should be used to answer the questions in the second section.

Your final report provides Council members and staff with a window into the workings of the program and your comments are taken very seriously. Please be accurate, complete and candid. A careful assessment of your own project and of the Council's procedures and policies is essential to our ability to do our work well.

SECTION I. Statistical Overview

CHDF Project No. \_\_\_\_\_  
Congressional District No. \_\_\_\_\_ Senate District (Connecticut) No. \_\_\_\_\_  
House District (Connecticut) No. \_\_\_\_\_ Tourism District No. \_\_\_\_\_

1. Project Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Sponsor(s)

_____	_____
(Name)	(Name)
_____	_____
(Address)	(Address)
_____	_____
_____	_____
(Phone Number)	(Phone Number)

3. Proj. Director

_____	_____
(Name)	(Signature)
_____	_____
(Title)	_____
_____	_____
(Address)	(Phone Number)
_____	_____
_____	_____

Amount of Award:

Final Amount of Cost-Share:

4. Council Award	\$ _____	In-Kind	\$ _____
		Sponsor Cash	\$ _____
Actual Expenditures	\$ _____	External Gifts	\$ _____

5. Dates of Grant Period: From \_\_\_\_\_ Through \_\_\_\_\_  
(Use Grant Agreement dates, include any extensions)

SECTION II. Project Evaluation

1. Briefly outline the nature of your project.
2. Were the scholars and consultants involved in the project satisfactory? If not, why not? Were their roles clearly defined? Was the work plan you constructed appropriate for the project?
3. How will this project affect the future plans and operations of your institution?
4. How will this project succeed in increasing your institution's visibility and visitation? Will it help you to reach a tourism market?
5. Did you secure any funding from outside donors? Please list all amounts (lump all gifts from individuals into a single figure).
6. What was particularly successful about your project?
7. With all this behind you, what would you have done differently?
8. What suggestions do you have for the Connecticut Humanities Council that would be helpful to grantees in managing their projects?
9. What suggestions do you have for the Council regarding its own procedures and policies?